
Tobin & Co.

Kearney Township

Antrim County, Michigan

Audit Report

For the Year Ended March 31, 2008

Auditing Procedures Report

[Reset Form](#)[Email](#)

Issued under Public Act 2 of 1968, as amended.

| | | | |
|--------------------------------------|-----------------------------------|-------------------------------|----------|
| Unit Name Kearney Township | County Antrim | Type Township | MuniCode |
| Opinion Date 9/8/08 | Audit Submitted 9/17/08 | Fiscal Year 3/31/08 | |

If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

Place a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer "No".

| |
|--|
| <input checked="" type="checkbox"/> 1. Are all required component units/funds/agencies of the local unit included in the financial statements and/or disclosed in the reporting entity notes to the financial statements? |
| <input checked="" type="checkbox"/> 2. Does the local unit have a positive fund balance in all of its unreserved fund balances/unrestricted net assets? |
| <input type="checkbox"/> 3. Were the local unit's actual expenditures within the amounts authorized in the budget? |
| <input checked="" type="checkbox"/> 4. Is this unit in compliance with the Uniform Chart of Accounts issued by the Department of Treasury? |
| <input checked="" type="checkbox"/> 5. Did the local unit adopt a budget for all required funds? |
| <input checked="" type="checkbox"/> 6. Was a public hearing on the budget held in accordance with State statute? |
| <input checked="" type="checkbox"/> 7. Is the local unit in compliance with the Revised Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, and other guidance as issued by the Local Audit and Finance Division? |
| <input type="checkbox"/> 8. Has the local unit distributed tax revenues, that were collected for another taxing unit, timely as required by the general property tax act? |
| <input checked="" type="checkbox"/> 9. Do all deposits/investments comply with statutory requirements including the adoption of an investment policy? |
| <input checked="" type="checkbox"/> 10. Is the local unit free of illegal or unauthorized expenditures that came to your attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin.) |
| <input checked="" type="checkbox"/> 11. Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not been previously communicated to the Local Audit and Finance Division? (If there is such activity, please submit a separate report under separate cover.) |
| <input type="checkbox"/> 12. Is the local unit free of repeated reported deficiencies from previous years? |
| <input checked="" type="checkbox"/> 13. Is the audit opinion unqualified? 14. If not, what type of opinion is it? NA |
| <input checked="" type="checkbox"/> 15. Has the local unit complied with GASB 34 and other generally accepted accounting principles (GAAP)? |
| <input checked="" type="checkbox"/> 16. Has the board or council approved all disbursements prior to payment as required by charter or statute? |
| <input checked="" type="checkbox"/> 17. To your knowledge, were the bank reconciliations that were reviewed performed timely? |
| <input checked="" type="checkbox"/> 18. Are there reported deficiencies? <input checked="" type="checkbox"/> 19. If so, was it attached to the audit report? |

| | |
|----------------------------|----------------|
| General Fund Revenue: | 684 939 |
| General Fund Expenditure: | 688 148 |
| Major Fund Deficit Amount: | \$ 0.00 |

| | |
|--|----------------|
| General Fund Balance: | 690 534 |
| Governmental Activities Long-Term Debt (see instructions): | 416 645 |

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (Reported deviations).

| | | | | |
|--|---|---|--------------------------|----------------------------------|
| CPA (First Name) DAVID | Last Name DASLER | Ten Digit License Number 1101013418 | | |
| CPA Street Address 400 E. Eighth St. | City Traverse City | State MI | Zip Code 49686 | Telephone 231 947-0151 |
| CPA Firm Name Tobin & Co., PC | Unit's Street Address 400 E. Eighth | City Traverse City | Zip Code MI | |

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INTRODUCTORY SECTION

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Comments and Recommendations

We have audited the basic financial statements of Kearney Township, Antrim County, for the year ended March 31, 2008 and have issued our report thereon. As part of our examination, we made a study and evaluation of the Township's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. The purpose of our study and evaluation was to determine the nature, timing and extent of the auditing procedures necessary for expressing an opinion on the Township's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

Our study and evaluation made for the limited purpose described above would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal control of Kearney Township taken as a whole. As a result of our examination, we respectfully submit the following comments and recommendations.

General

The records were maintained in good condition by your Clerk and Treasurer. Recorded revenues were deposited timely and intact, journals and ledgers were properly posted, Board minutes were in good order, and supporting documents and follow-up procedures appeared to be in good order.

We did note some shortcomings in the maintenance of these records and in a separate management letter, we have detailed these shortcomings and suggested measures which, if adopted, will improve the accounting records and internal controls.

Budgets and Procedures

The Township prepared and formally adopted budgets for its General and Special Revenue Funds.

General Fund

The General Fund is presented on Schedule 1. The fund balance at March 31, 2008 was \$690,534. The Fire District, and Public Library taxes were handled through this fund since the same amounts received were paid out to the Fire District and Public Library.

The Township may wish to consider a Public Improvement Fund, a Budget Stabilization Fund, or consider the fund balance in future tax levies.

Fire District Tax

Kearney Township is a member of a Fire District and levies a 1.5 mill special assessment for fire protection. Since the amounts collected are paid over to the Fire District, receipts and disbursements are handled through the General Fund. For 2007-2008, the amount collected and paid out was \$225,840.

Library Tax

For the audit year, Kearney Township levied a .3395 mill property tax for library services. The amount collected was paid over to the Bellaire Public Library, so the receipts and disbursements were handled through the General Fund. For 2007-2008, the amount collected and paid out was \$49,762.

Road Fund

This fund, presented on Schedule 2, was established to account for a special voted tax of .4984 mill for road maintenance and improvements. Tax collections totaled \$74,274 while road expenditures were \$130,047. The fund balance at March 31, 2008 was \$277,916.

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Comments and Recommendations

Special Assessments

During a prior audit year, the Township established a special assessment district for construction of roads in the Swiss Village East development. The Capital Outlay and Debt Service funds related to this development are reflected on Schedules 3 and 4.

During a prior audit year, the Township established a special assessment district for the Mancelona Water Authority. The Township treasurer collects these assessments and submits them directly to the Water Authority.

Property Tax Administration Fees

A 1% property tax administration fee is authorized by statute to offset such property tax administration costs as assessing, collecting, and the review and appeal process. Kearney Township levied this fee on its 2007 property taxes. For the audit year costs exceeded these fees by \$1,031. Accumulated costs exceed fees by \$125,661.

Property Tax Collections

The Treasurer handled this function well. Receipts were filed in order of payment, and supported by computer printouts. Deposits were timely and intact. Deposits were placed in interest bearing accounts. Not all collections were paid over to other entities/funds on a timely basis.

Schedules 5 and 6 reflect the amount levied, collected, and returned delinquent for the 2007 property tax levy.

Insurance and Surety Bond Coverage

Records reflect that the Township is insured through Municipal Underwriters of Michigan and has such coverage as fire and extended coverage, general liability, equipment, errors and omissions, crime and workmen's compensation. Coverage was reviewed during the audit year. The Clerk, Treasurer, Deputy Clerk, Deputy Treasurer, Zoning Administrator, and Supervisor have surety bond coverage.

Payroll Procedures

The Clerk observes federal and State guidelines in the withholding of income taxes and social security. Withholdings were paid over in a timely manner, required reports were filed, and forms W-2 were issued to employees at calendar year end. Payroll records were maintained in good order.

Other Data

Excess cash is invested by the Treasurer in interest bearings savings and money market accounts and in certificates of deposit. This resulted in earned interest of \$44,337 for which the Treasurer and other Board members are commended.

After completion of our audit, we will submit the necessary copies of our report to the State Department of Treasury.

We appreciate the courtesy extended our field auditor in the conduct of this audit.

Your confidence is respected. Please contact us if questions arise or assistance is needed.

FINANCIAL SECTION

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REPORT OF INDEPENDENT AUDITOR

To the Township Board
Kearney Township
Antrim County
Bellaire, Michigan 49615

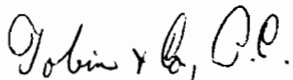
We have audited the accompanying financial statements of the governmental activities and each fund of Kearney Township as of and for the year ended March 31, 2008, which collectively comprise the Township's basic financial statements, as listed in the Table of Contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position of the governmental activities and each major fund of Kearney Township at March 31, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management's Discussion and Analysis is not a required part of the basic financial statements, but is supplementary information required by the GASB. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements that collectively comprise Kearney Township's basic financial statements. The schedules listed in the Table of Contents are presented for the purposes of additional analysis and are not a required part of the basic financial statements of Kearney Township. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly presented in all material respects in relation to the basic financial statements taken as a whole.



TOBIN & CO., P.C.
Certified Public Accountants
September 8, 2008

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KEARNEY TOWNSHIP MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the Kearney Township's annual report presents our discussion and analysis of the Township's financial performance during the fiscal year ended March 31, 2008. Please read it in conjunction with the financial statements, which immediately follow this section.

Financial Highlights

The assets of Kearney Township exceeded its liabilities at the close of the most recent fiscal year by \$1,587,321. Of this amount, \$1,166,045 may be used to meet the Township's ongoing obligations to citizens and creditors.

As of the close of the current fiscal year, Township's governmental funds reported combined ending fund balances of \$1,027,338, a decrease of \$73,190 in comparison with the prior year. Of the total amount, \$690,534 is available for spending at the Township's discretion.

At the end of the current fiscal year, unreserved fund balance for the general fund was \$690,534, or 100% of total general fund expenditures.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to Kearney Township's basic financial statements. The Township's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information, in addition to the basic financial statements themselves.

1. Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The **statement of net assets** presents information on all of the Township's assets and liabilities, with the difference between the two reported as **net assets**. Over time, increases or decreases in net assets may serve as a useful indicator of whether the Township's financial position is improving or deteriorating.

The **statement of activities** presents information showing how the Township's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes, earned but unused credits, and used but not paid expenses).

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (**governmental activities**) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (**business-type activities**). The governmental activities of the Township include: General Government, Public Safety, Road Projects, and Township Improvements. Kearney Township does not have any business-type activities (examples would include water and sewer, golf courses, cemeteries, etc.).

2. Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Kearney Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Kearney Township are categorized as governmental funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

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Kearney Township maintains four individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Road Fund, Swiss Village East Debt Service Fund, and Swiss Village East Capital Projects Fund. All Township government activities are included in these four funds.

The Township adopts an annual appropriated budget for its general fund and special revenue funds. A budgetary comparison statement has been provided for the general fund and other funds to demonstrate compliance with this budget.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial resources because the resources of those funds are not available to support the Township's own programs.

The basic Fiduciary fund financial statements can be found on page 16 of this report.

3. Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

General Fund Analysis and Highlights

General Fund: This fund is used to record all activities of the Township not required to be recorded in a separate fund. This would include parks, zoning, building and grounds, legislative, administrative, and elections. The major source of revenue for the general fund is from the Township tax base and the revenue sharing from the State of Michigan.

Analysis of Balances and Transactions of the Other Township's Funds.

Roads: This fund is used to record revenues and expenses for road maintenance and construction located within the Township. The source of revenue comes from a voted millage. The major expense for this fund is hot mix asphalt paving. The Township has been able to cost share several of their road projects with the Antrim County Road Commission to maximize their paving dollar.

Swiss Village East Capital Project Fund: This fund is used to record revenues and expenses to pay the construction expense for road projects within the Swiss Village East Development. Source for this revenue was a bond.

Swiss Village East Debt Service Fund: This fund is used to record revenues and expenses to pay off the bond used for road construction within the Swiss Village East Development. The source for this revenue is a special assessment of properties within Swiss Village East Development.

Condensed Financial Information

Net Assets

| | Governmental and Total Activities | |
|--|--------------------------------------|---------------------|
| | 3/31/08 | 3/31/07 |
| Current Assets | \$ 1,247,989 | \$ 1,360,256 |
| Capital Assets | 259,043 | 223,553 |
| Other Long-term Assets | <u>548,244</u> | <u>347,157</u> |
| Total Assets | 2,055,276 | 1,930,966 |
| Current Liabilities | 51,310 | 2,589 |
| Long-term Debt | <u>416,645</u> | <u>351,768</u> |
| Total Liabilities | <u>467,955</u> | <u>354,357</u> |
| Net Assets: | | |
| Investment in Capital and Intangible Assets, net of Related Debt | 421,276 | 218,942 |
| Unrestricted | <u>1,166,045</u> | <u>1,357,667</u> |
| Total Net Assets | <u>\$ 1,587,321</u> | <u>\$ 1,576,609</u> |

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Activities

| | Governmental and Total Activities | |
|-------------------------|--------------------------------------|-------------------|
| | 3/31/08 | 3/31/07 |
| Program Revenues: | | |
| Charges for Services | \$ 5,492 | \$ 190 |
| Operating Grants | 4,212 | 8,728 |
| General Revenues: | | |
| Property Taxes | 526,473 | 638,597 |
| State Shared Revenues | 75,129 | 74,509 |
| Other | <u>92,883</u> | <u>56,386</u> |
| Total Revenues | <u>704,189</u> | <u>778,410</u> |
| Expenses: | | |
| General Government | 251,092 | 237,082 |
| Public Safety | 251,631 | 331,225 |
| Public Works | 140,992 | 8,218 |
| Recreation and Cultural | <u>49,762</u> | <u>37,276</u> |
| Total Expenses | <u>693,477</u> | <u>613,801</u> |
| Change in Net Assets | <u>\$ 10,712</u> | <u>\$ 164,609</u> |

Capital Asset and Debt Administration

Capital Assets

The Township's net investment in capital and intangible assets for its governmental activities as of March 31, 2008, amounts to \$259,043. This investment in capital assets includes: various parcels of land, township hall, cemetery facilities and equipment, and office equipment and computers. The investment in intangible assets includes road construction. All of our government funds report capital outlays as expenditures. However, the cost of the assets is allocated over their useful lives.

Cash Assets

At the end of the current fiscal year, the Township had \$1,187,469 in cash and other spendable assets. The Township is limited by State law in how it can invest these funds and we have made no changes in our investment strategy in several years.

Long-term Debt

At the end of the current fiscal year, the Township had \$304,145 of special assessment bonds and installment debt outstanding. During the fiscal year the Township incurred additional debt on the construction of a new ambulance facility.

Pension Plan

The Township makes pension contributions equal to approximately 15% of each employee's wage to John Hancock Life Insurance Co. on behalf of each participating employee. This is an expensed item in the budget and totaled \$11,641 for the fiscal year.

Currently Known Factors Affecting Future Operations

The Township bought 8.25 acres of land for the future to use for parks and recreation and to construct a Township Hall. The Township plans to put in a paved driveway and a storage facility (pole barn) on this property yet this year (2008).

Requests for Information

This financial report is designed to provide a general overview of Kearney Township's finances for all those with an interest in the Township's finances and to demonstrate the Township's accountability for the revenues it receives. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to Timothy Comben, Kearney Township Supervisor at P. O. Box 51, Bellaire, MI 49615.

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Kearney Township Statement of Net Assets March 31, 2008

| | Governmental Activities And Total |
|--|---|
| <u>Assets</u> | |
| Cash and Cash Equivalents | \$ 1,187,469 |
| Accounts Receivable | 57,024 |
| Special Assessments Receivable | 85,362 |
| Capital Assets: | |
| Land | 42,787 |
| Other Capital Assets, Net of Depreciation | 216,256 |
| Intangible Assets, Net of Amortization | <u>466,378</u> |
| Total Assets | <u>2,055,276</u> |
| <u>Liabilities</u> | |
| Accounts Payable and Accrued Expenses | 51,310 |
| Long-term Liabilities: | |
| Due Within One Year | 78,316 |
| Due in More Than One Year | 225,829 |
| Deferred Revenue | <u>112,500</u> |
| Total Liabilities | <u>467,955</u> |
| <u>Net Assets</u> | |
| Invested in Capital and Intangible Assets, Net of Related Debt | 421,276 |
| Restricted for: | |
| Roads | 277,916 |
| Debt Service – Swiss Village East | 133,621 |
| Capital Projects – Swiss Village East | 10,629 |
| Unrestricted | <u>743,879</u> |
| Total Net Assets | <u>\$ 1,587,321</u> |

See Accompanying Notes to Basic Financial Statements

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Kearney Township Statement of Activities March 31, 2008

| Functions/Programs | <u>Expenses</u> | <u>Charges For Services</u> | <u>Operating Grants and Contributions</u> | <u>Governmental Activities and Total</u> |
|----------------------------------|-------------------|---------------------------------|---|--|
| Governmental Activities: | | | | |
| Legislative | \$ 42,880 | \$ - | \$ - | \$ (42,880) |
| General Government | 185,882 | 2,153 | - | (183,729) |
| Public Safety | 251,631 | 3,339 | - | (248,292) |
| Public Works | 140,992 | - | 4,212 | (136,780) |
| Recreation and Cultural | 49,762 | - | - | (49,762) |
| Interest on Long-Term Debt | <u>22,330</u> | <u>-</u> | <u>-</u> | <u>(22,330)</u> |
| Total Governmental Activities | <u>\$ 693,477</u> | <u>\$ 5,492</u> | <u>\$ 4,212</u> | <u>(683,773)</u> |
| General Revenues: | | | | |
| Property Taxes | | | | 526,473 |
| State Shared Revenues | | | | 75,129 |
| Unrestricted Investment Earnings | | | | 63,661 |
| Miscellaneous | | | | <u>29,222</u> |
| Total General Revenues | | | | 694,485 |
| Change in Net Assets | | | | 10,712 |
| Net Assets – Beginning | | | | <u>1,576,609</u> |
| Net Assets – Ending | | | | <u>\$ 1,587,321</u> |

See Accompanying Notes to Basic Financial Statements

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Kearney Township Balance Sheet Governmental Funds March 31, 2008

| | <u>General</u> | <u>Road</u> | <u>Swiss Village East Debt Service</u> | <u>Swiss Village East Capital Project</u> | <u>Total</u> |
|--|-------------------|-------------------|--|---|---------------------|
| <u>Assets</u> | | | | | |
| Cash and Cash Equivalents | \$ 799,439 | \$ 271,204 | \$ 45,668 | \$ 10,629 | \$ 1,126,940 |
| Accounts Receivable, Net | 49,350 | 7,674 | 85,362 | - | 142,386 |
| Due from Other Funds | <u>51,226</u> | <u>6,712</u> | <u>2,591</u> | <u>-</u> | <u>60,529</u> |
| Total Assets | <u>\$ 900,015</u> | <u>\$ 285,590</u> | <u>\$ 133,621</u> | <u>\$ 10,629</u> | <u>\$ 1,329,855</u> |
| <u>Liabilities and Fund Balances</u> | | | | | |
| Liabilities: | | | | | |
| Accounts Payable and Accrued Expenses | \$ 51,310 | \$ - | \$ - | \$ - | \$ 51,310 |
| Deferred Revenue | <u>158,171</u> | <u>7,674</u> | <u>85,362</u> | <u>-</u> | <u>251,207</u> |
| Total Liabilities | <u>209,481</u> | <u>7,674</u> | <u>85,362</u> | <u>-</u> | <u>302,517</u> |
| Fund Balances: | | | | | |
| Unrestricted | <u>690,534</u> | <u>277,916</u> | <u>48,259</u> | <u>10,629</u> | <u>1,027,338</u> |
| Total Fund Balances | <u>690,534</u> | <u>277,916</u> | <u>48,259</u> | <u>10,629</u> | <u>1,027,338</u> |
| Total Liabilities and Fund Balances | <u>\$ 900,015</u> | <u>\$ 285,590</u> | <u>\$ 133,621</u> | <u>\$ 10,629</u> | |
| Amounts reported for governmental activities on the statement of net assets are different because: | | | | | |
| Capital and intangible assets used in governmental activities are not financial resources and therefore are not reported in the funds. | | | | | 725,421 |
| Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds. | | | | | 138,707 |
| Some liabilities, including notes payable and certain accrued expenses, are not due and payable in the current period and therefore are not reported in the funds. | | | | | <u>(304,145)</u> |
| Net assets of governmental activities. | | | | | <u>\$ 1,587,321</u> |

See Accompanying Notes to Basic Financial Statements

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Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended March 31, 2008

| | <u>General</u> | <u>Road</u> | <u>Swiss Village East Debt Service</u> | <u>Swiss Village East Capital Project</u> | <u>Total</u> |
|---------------------------------------|-------------------|-------------------|--|---|---------------------|
| <u>Revenues</u> | | | | | |
| Taxes | \$ 442,905 | \$ 74,274 | \$ - | \$ - | \$ 517,179 |
| Licenses and Permits | 1,949 | - | - | - | 1,949 |
| State Grants | 75,129 | 4,212 | - | - | 79,341 |
| Charges for Services | 3,543 | - | - | - | 3,543 |
| Interest and Rents | 156,767 | 8,243 | 1,637 | 50 | 166,697 |
| Other | 4,646 | - | 22,256 | - | 26,902 |
| Total | <u>684,939</u> | <u>86,729</u> | <u>23,893</u> | <u>50</u> | <u>795,611</u> |
| <u>Expenditures</u> | | | | | |
| Legislative | 42,880 | - | - | - | 42,880 |
| General Government | 136,114 | - | - | - | 136,114 |
| Public Safety | 251,631 | - | - | - | 251,631 |
| Public Works | 120 | 130,047 | - | - | 130,167 |
| Recreation and Cultural | 49,762 | - | - | - | 49,762 |
| Debt Service | 115,360 | - | 50,006 | - | 165,366 |
| Other | 44,406 | - | 600 | - | 45,006 |
| Capital Outlay | 47,875 | - | - | - | 47,875 |
| Total | <u>688,148</u> | <u>130,047</u> | <u>50,606</u> | <u>-</u> | <u>868,801</u> |
| <u>Excess Revenues (Expenditures)</u> | (3,209) | (43,318) | (26,713) | 50 | (73,190) |
| Fund Balance – Beginning of Year | <u>693,743</u> | <u>321,234</u> | <u>74,972</u> | <u>10,579</u> | <u>1,100,528</u> |
| Fund Balance – End of Year | <u>\$ 690,534</u> | <u>\$ 277,916</u> | <u>\$ 48,259</u> | <u>\$ 10,629</u> | <u>\$ 1,027,338</u> |

See Accompanying Notes to Basic Financial Statements

Tobin & Co.

Kearney Township
Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances of Governmental Funds to the Statement of Activities
For the Year Ended March 31, 2008

| | |
|---|------------------|
| Net change in fund balances – total governmental funds | \$ (73,190) |
| Governmental fund report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays and intangible assets exceeded depreciation and amortization in the current period. | 154,711 |
| Governmental funds report principal payments on long-term debt as an expenditure. This is not reported as an expense in the statement of activities | 47,623 |
| Certain revenues in the governmental funds that provide current financial resources are not reported as revenues in the statement of activities | <u>(118,432)</u> |
| Changes in net assets of governmental activities | <u>\$ 10,712</u> |

See Accompanying Notes to Basic Financial Statements

Tobin & Co.

Kearney Township Statement of Fiduciary Net Assets March 31, 2008

| | |
|----------------------------------|-------------------------|
| Assets | <u>Agency Funds</u> |
| Cash | <u>\$ 74,269</u> |
| Total Assets | <u>74,269</u> |
| Liabilities | |
| Undistributed Taxes and Interest | <u>74,269</u> |
| Total Liabilities | <u>74,269</u> |
| Net Assets | <u><u>\$ -</u></u> |

See Accompanying Notes to Basic Financial Statements

Tobin & Co.

Kearney Township Notes to Financial Statements March 31, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Kearney Township is a general law township located in Antrim County. Population as of the 2000 census was 1,764, and the current state equalized valuation for taxable property is \$194,444,900. Taxable valuation is \$151,633,202.

The Township's basic financial statements include the accounts of all Township operations. The criteria for including organizations within the Township's reporting entity, as set forth in GASB No. 14, "*The Financial Reporting Entity*" includes oversight responsibility, fiscal dependency and whether the financial statements would be misleading if data were not included.

Based on the above criteria, there are no other organizations included in these financial statements.

B. Basis of Presentation

The government-wide financial statements (the statement of net assets and the statement of activities) report information on all of the activities of the Township. The effect of interfund activity, within the governmental activities column, has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific program. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given program and 2) operating or capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Fund Financial Statements:

The Township segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. These statements present each major fund as a separate column on the fund financial statements; all non-major funds are aggregated and presented in a single column.

Governmental funds are those funds through which most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The Township has presented the following governmental funds:

General Fund – This fund is used to account for all financial transactions not accounted for in another fund, including the general operating expenditures of the Township. Revenues are derived primarily from property taxes, state distributions or grants, and other intergovernmental revenues.

Special Revenue Funds – These funds are used to account for specific governmental revenues (other than expendable trusts and major capital projects) requiring separate accounting because of legal or regulatory provisions or administrative action.

Debt Service Funds – These funds are used to account for special assessments and other resources to be used for the payment of interest and principal on long-term debt.

Capital Projects Funds – Capital Projects Funds are used to account for the purchases and/or construction of capital facilities which are not accounted for by Proprietary or Trust Funds.

Fiduciary Funds

These funds are used to account for assets held in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

Tobin & Co.

Kearney Township
Notes to Financial Statements
March 31, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus/Basis of Accounting

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net assets and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

Governmental fund and agency fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Township considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for recognition of all other Governmental Fund revenues. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

The revenue susceptible to accrual are property taxes, franchise fees, licenses, charges for service, interest income and intergovernmental revenues. All other governmental fund revenues are recognized when received.

D. Budgets

The General Fund and Special Revenue Funds are under formal budgetary control. Budgets shown in the required supplementary schedules for these funds were prepared on a basis not significantly different from the modified accrual basis used to reflect actual results and consist only of those amounts contained in the formal budget approved and amended by the Township.

In the body of the financial statements and the required supplementary schedules, the Township's actual and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets for these funds were adopted to the activity or cost center level.

For budgetary purposes appropriations lapse at fiscal year end.

E. Capital Assets

Capital assets, which includes property, plant, and equipment, are reported in the applicable governmental column in the government-wide financial statements. All capital assets are valued at historical cost or estimated historical cost if actual historical is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized. Interest is capitalized during the construction period on property, plant and equipment.

Tobin & Co.

Kearney Township Notes to Financial Statements March 31, 2008

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

E. Capital Assets (Continued)

Assets capitalized have an original cost of \$1,500 or more and over one year of useful life. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

| | |
|----------------------------|---------------|
| Land Improvements | 10 – 20 years |
| Buildings and Improvements | 25 – 40 years |
| Fire Department Vehicles | 20 years |
| Fire Department Equipment | 25 – 30 years |
| Township Vehicles | 4 – 7 years |
| Machinery and Equipment | 5 – 10 years |
| Office Furniture | 5 – 20 years |
| Computer Equipment | 1 – 3 years |

F. Property Tax Procedures and Collections

Properties are assessed as of December 31 and the related property taxes become a lien the following July 1 and/or December 1. Real property taxes are collected by the Township Treasurer through February 28 of each year. As of March 1, uncollected real property taxes are returned delinquent to, and collected by, the County Treasurer. Personal property taxes remain the responsibility of the Township Treasurer to collect. It is the policy of the Township to record the real property taxes in the year of levy.

During the collection period prior to March 1, the Township Treasurer makes distribution of the property tax collections to the various taxing units (County, School District, etc.) as required by statute.

For the fiscal year the Township levied property taxes as follows:

| | SEV | Taxable Value | Millage Rate |
|-------------------|---------------|------------------|-----------------|
| General Operating | \$194,444,900 | \$151,633,202 | .9844 |
| Fire Protection | \$182,819,800 | \$140,008,102 | 1.5000 |
| Roads | \$194,444,900 | \$151,633,202 | .4984 |
| Library | \$194,444,900 | \$151,633,202 | .3495 |
| Ambulance | \$194,444,900 | \$151,633,202 | .6420 |

G. Investments

Township investments at March 31, 2008 consisted of bank money market accounts composed of investment vehicles which are legal for direct investments by local units of government in Michigan. These are reported as cash in bank on the Township balance sheet.

H. Special Assessment Revenue

Special Assessment Revenue is recognized in the year of levy. The Township has elected to recognize advance payments of special assessments as revenue upon receipt rather than allocating a portion of such payments to each year's levy.

I. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Tobin & Co.

Kearney Township Notes to Financial Statements March 31, 2008

NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

- A. We noted no violations of legal provisions and/or contractual provisions of various agreements related to financial matters.
- B. All funds had positive fund balances at March 31, 2008.
- C. Public Act 621 of 1978, Section 18, provides that a local unit shall not incur expenditures in excess of the amount appropriated. During the year ended March 31, 2008, the Township incurred expenditures in excess of amounts appropriated without formal budget amendment by the Board as follows:

General Fund Activities:

| | |
|---------------------------------|----------|
| Township Hall & Grounds | \$ 4,553 |
| Fire Protection | 27,703 |
| Capital Outlay | 42,625 |
| Debt Service | 28,840 |
| Road Fund | 49,552 |
| Swiss Village Debt Service Fund | 23,296 |

NOTE 3 - DEPOSITS WITH FINANCIAL INSTITUTIONS

A. Legal Provisions for Deposits and Investments

Act 20, Public Acts of 1943, as amended by Act 217, Public Acts of 1982, and Act 196, Public Acts of 1997, states that the Township, by resolution, may authorize the Treasurer to invest surplus funds as follows:

- (1) In bonds and other direct obligations of the United States or an agency or instrumentality of the United States.
- (2) In certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation or a savings and loan association which is a member of the Federal Savings and Loan Insurance Corporation or a credit union which is insured by the National Credit Union Administration, but only if the bank, savings and loan association, or credit union complies with subsection (2).
- (3) In commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and which matures not more than 270 days after date of purchase.
- (4) Repurchase agreements consisting of instruments defined in (1) above.
- (5) In bankers' acceptances of United States Banks.
- (6) Obligations of the State of Michigan or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- (7) In mutual funds registered under the investment company Act of 1940 with the authority to purchase only investment vehicles that are legal for direct investment by local units of government in Michigan.

B. Types of Deposits and Investments

The Township had \$1,265,760 deposited with a local financial institution at March 31, 2008 with a carrying value of \$1,261,738. Interpreting the FDIC insurance coverage of \$100,000 of demand deposits and \$100,000 of time deposits per financial institution, the Township had \$855,131 of uninsured deposits at March 31, 2008.

Tobin & Co.

Kearney Township
Notes to Financial Statements
March 31, 2008

NOTE 4 - RECEIVABLES

\$45,671 and \$3,679 of accounts receivable of governmental activities represent delinquent property taxes due from Antrim County and individual taxpayers, and expense reimbursements due from another unit of government, respectively.

\$81,866 of governmental activities special assessments receivables are not due within one year.

NOTE 5 - CAPITAL/INTANGIBLE ASSETS

| | <u>3/31/07</u> | <u>Additions</u> | <u>Deletions</u> | <u>3/31/08</u> |
|--|-------------------|-------------------|-------------------|-------------------|
| Governmental Activities: | | | | |
| Land and Improvements | \$ 9,162 | \$ 42,625 | \$ - | \$ 51,787 |
| Buildings and Improvements | 78,361 | - | - | 78,361 |
| Machinery and Equipment | 13,971 | 4,316 | - | 18,287 |
| Furniture and Fixtures | 6,168 | - | - | 6,168 |
| Capital Lease Receivable | <u>191,768</u> | <u>95,413</u> | <u>103,036</u> | <u>184,145</u> |
| Total | 299,430 | 142,354 | 103,036 | 338,748 |
| Less Accumulated Depreciation | <u>(75,877)</u> | <u>(3,828)</u> | <u>-</u> | <u>(79,705)</u> |
| Governmental Activities Capital Assets, Net | <u>\$ 223,553</u> | <u>\$ 138,526</u> | <u>\$ 103,036</u> | <u>\$ 259,043</u> |
| | | | | |
| | <u>3/31/07</u> | <u>Additions</u> | <u>Deletions</u> | <u>3/31/08</u> |
| Road Improvements | \$ 360,408 | \$ 131,872 | \$ - | \$ 492,280 |
| Less Accumulated Amortization | <u>(15,076)</u> | <u>(10,826)</u> | <u>-</u> | <u>(25,902)</u> |
| Governmental Activities Intangible Assets, Net | <u>\$ 345,332</u> | <u>\$ 121,046</u> | <u>\$ -</u> | <u>\$ 466,378</u> |

NOTE 6 - LONG-TERM DEBT

On April 20, 1999 the Township issued \$295,000 in special assessment bonds for the purpose of road construction, with the bonds to be paid back over 15 years with the collection of special assessments of the affected property owners. Principal is payable every April 1 beginning April 1, 2001 and interest is payable every April 1 and October 1, beginning April 1, 2001 at rates from 3.7% to 5.5%.

On August 22, 2006 the Township entered into an installment construction loan with a local bank for the purpose of building a new ambulance facility, payable \$7,210 monthly including interest at 5.5%. The maximum loan amount is \$310,000 with the balance at March 31, 2008 equaling \$184,145.

Debt service requirements to maturity:

| March 31, | <u>Principal</u> | <u>Interest</u> |
|-----------|-------------------|------------------|
| 2008 | \$ 78,316 | \$ 8,204 |
| 2009 | 102,765 | 9,005 |
| 2010 | 43,064 | 4,564 |
| 2011 | 20,000 | 3,410 |
| 2012 | 20,000 | 2,460 |
| 2013 | 20,000 | 1,490 |
| 2014 | <u>20,000</u> | <u>500</u> |
| | <u>\$ 304,145</u> | <u>\$ 29,633</u> |

Tobin & Co.

Kearney Township Notes to Financial Statements March 31, 2008

NOTE 6 - LONG-TERM DEBT (Continued)

| Changes in Long-Term Debt: | Principal Balance 3/31/07 | Additions | Payments | Principal Balance 3/31/08 |
|----------------------------|---------------------------------|------------------|-------------------|---------------------------------|
| Road Construction Bonds | \$ 160,000 | \$ - | \$ 40,000 | \$ 120,000 |
| Ambulance Facility | | | | |
| Installment Loan | 191,768 | 95,413 | 103,036 | 184,145 |
| | <u>\$ 351,768</u> | <u>\$ 95,413</u> | <u>\$ 143,036</u> | <u>\$ 304,145</u> |

NOTE 7 - ACCOUNTS PAYABLE

As of March 31, 2008 the General Fund had \$50,468 payable to the Fire Authority and the Library and payroll taxes payable of \$844.

NOTE 8 - INVENTORIES

Kearney Township does not maintain a substantial inventory of supplies or materials. Purchases are normally made as needed, and the items are recorded as expenses when purchased.

NOTE 9 - PENSION PLAN

The Township participates in a defined contribution plan through John Hancock Life Insurance. By Board resolution the Township contributes 15% of the treasurer, clerk and supervisor salaries and 15% of trustees' salaries to a maximum of \$200 per year. The Township will pay 100% of the annual contribution.

The plan covers all elected officials with immediate 100% vesting.

The plan is administered by the Township Clerk.

For 2007-2008, Township contributions to the plan were \$11,641. Covered payroll for the year was \$63,719 with a total payroll for all employees of \$88,192.

The Township provides social security coverage for its officials and employees.

NOTE 10 - PROPERTY TAX ADMINISTRATION FEES

As permitted by statute, the Township levied a 1% administration fee on all 2007 property taxes. This fee may be used only to offset such property tax administration expenses as assessing, collecting, and the review and appeal process. The Township has accumulated excess costs of \$125,661 and is in compliance with statutory requirements.

NOTE 11- COMPENSATED ABSENCES

The Township provides no payment to employees for unused sick leave, accumulated leave, etc..

NOTE 12 - CONTINGENT LIABILITIES

Township officials are aware of no contingent liabilities as of March 31, 2008.

NOTE 13- RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the audit year the Township addressed these risks through the purchase of commercial insurance through Municipal Underwriters of Michigan. There was no significant reduction of insurance coverage from prior years nor have the amounts of any settlements exceeded insurance coverage in any of the past three fiscal years.

SUPPLEMENTAL DATA SECTION

Tobin & Co.

Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual General Fund For the Year Ended March 31, 2008

Schedule 1
Page 1

| <u>Revenues</u> | <u>Budgetary Amounts</u> | | <u>Actual</u> | <u>Variance Favorable (Unfavorable)</u> |
|----------------------------------|--------------------------|----------------|----------------|---|
| | <u>Original</u> | <u>Final</u> | | |
| Taxes: | | | | |
| Current Taxes | \$ 390,111 | \$ 390,111 | \$ 358,652 | \$ (31,459) |
| Delinquent Taxes | - | - | 32,777 | 32,777 |
| Swamp Tax | 1,196 | 1,196 | 1,196 | - |
| Other Property Taxes | 22 | 22 | 16 | (6) |
| Penalties and Interest on Taxes | 1,000 | 1,000 | 2,024 | 1,024 |
| Property Tax Administration Fees | 47,700 | 47,700 | 48,240 | 540 |
| Licenses and Permits: | | | | |
| Zoning Permits and Dog Licenses | 3,010 | 3,010 | 1,949 | (1,061) |
| State Grants: | | | | |
| State Shared Revenues | 77,000 | 77,000 | 75,129 | (1,871) |
| Charges for Services: | | | | |
| Fees | 650 | 650 | 1,150 | 500 |
| Sales | 2,880 | 2,880 | 2,148 | (732) |
| Land Splits | 50 | 50 | 245 | 195 |
| Interest and Rents: | | | | |
| Interest | 10,000 | 15,000 | 34,407 | 19,407 |
| Rental Income | 86,520 | 86,520 | 122,360 | 35,840 |
| Other: | | | | |
| Miscellaneous | 500 | 500 | 4,646 | 4,146 |
| Refunds and Reimbursements | <u>1,000</u> | <u>1,000</u> | <u>-</u> | <u>(1,000)</u> |
| Total Revenues | <u>621,639</u> | <u>626,639</u> | <u>684,939</u> | <u>58,300</u> |
| <u>Expenditures</u> | | | | |
| Legislative: | | | | |
| Township Board: | | | | |
| Salaries and Wages | - | - | 2,550 | - |
| Supplies | - | - | 2,937 | - |
| Postage | - | - | 2,320 | - |
| Accounting and Auditing | - | - | 4,725 | - |
| Legal | - | - | 2,756 | - |
| Printing and Publishing | - | - | 3,011 | - |
| Dues | - | - | 2,348 | - |
| Township Cleanup | - | - | 21,755 | - |
| Other | <u>-</u> | <u>-</u> | <u>478</u> | <u>-</u> |
| Total | <u>53,224</u> | <u>53,224</u> | <u>42,880</u> | <u>10,344</u> |
| Total Legislative | <u>53,224</u> | <u>53,224</u> | <u>42,880</u> | <u>10,344</u> |
| General Government: | | | | |
| Township Supervisor: | | | | |
| Salaries and Wages | <u>-</u> | <u>-</u> | <u>13,007</u> | <u>-</u> |
| Total | <u>13,626</u> | <u>13,626</u> | <u>13,007</u> | <u>619</u> |

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Kearney Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
General Fund
For the Year Ended March 31, 2008

Schedule 1
Page 2

| | <u>Budgetary Amounts</u> | | | <u>Variance</u> |
|---------------------------------|--------------------------|---------------|---------------|----------------------|
| | <u>Original</u> | <u>Final</u> | <u>Actual</u> | <u>Favorable</u> |
| <u>Expenditures (Continued)</u> | | | | <u>(Unfavorable)</u> |
| General Government (Continued): | | | | |
| Elections: | | | | |
| Salaries and Wages | - | - | 940 | - |
| Supplies | - | - | 232 | - |
| Other | - | - | 85 | - |
| Total | <u>5,600</u> | <u>5,600</u> | <u>1,257</u> | <u>4,343</u> |
| Assessor: | | | | |
| Supplies | - | - | 2,800 | - |
| Postage | - | - | 1,014 | - |
| Contractual Services | - | - | 25,367 | - |
| Legal | - | - | 685 | - |
| Printing and Publishing | - | - | 420 | - |
| Other | - | - | 184 | - |
| Total | <u>32,543</u> | <u>32,543</u> | <u>30,470</u> | <u>2,073</u> |
| Clerk: | | | | |
| Salaries and Wages | - | - | 28,162 | - |
| Supplies | - | - | 199 | - |
| Total | <u>27,899</u> | <u>29,899</u> | <u>28,361</u> | <u>1,538</u> |
| Board of Review: | | | | |
| Salaries and Wages | - | - | 1,350 | - |
| Printing and Publishing | - | - | 163 | - |
| Total | <u>1,725</u> | <u>1,725</u> | <u>1,513</u> | <u>212</u> |
| Treasurer: | | | | |
| Salaries and Wages | - | - | 20,994 | - |
| Supplies | - | - | 1,097 | - |
| Postage | - | - | 1,986 | - |
| Contractual Services | - | - | 4,700 | - |
| Transportation | - | - | 36 | - |
| Total | <u>30,035</u> | <u>30,035</u> | <u>28,813</u> | <u>1,222</u> |

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual General Fund For the Year Ended March 31, 2008

Schedule 1
Page 3

| | <u>Budgetary Amounts</u> | | <u>Actual</u> | <u>Variance Favorable (Unfavorable)</u> |
|--|--------------------------|----------------|----------------|---|
| | <u>Original</u> | <u>Final</u> | | |
| <u>Expenditures (Continued)</u> | | | | |
| General Government (Continued): | | | | |
| Township Hall and Grounds: | | | | |
| Salaries and Wages | - | - | 100 | - |
| Supplies | - | - | 22 | - |
| Communications | - | - | 6,266 | - |
| Public Utilities | - | - | 4,507 | - |
| Maintenance and Repairs | - | - | 20,044 | - |
| Total | <u>26,386</u> | <u>26,386</u> | <u>30,939</u> | <u>(4,553)</u> |
| Cemetery: | | | | |
| Salaries and Wages | - | - | 1,176 | - |
| Supplies | - | - | 451 | - |
| Maintenance and Repairs | - | - | 52 | - |
| Other | - | - | 75 | - |
| Total | <u>2,950</u> | <u>2,950</u> | <u>1,754</u> | <u>1,196</u> |
| Total General Government | <u>140,764</u> | <u>142,764</u> | <u>136,114</u> | <u>6,650</u> |
| Public Safety: | | | | |
| Fire Protection: | | | | |
| Contractual Services | <u>198,137</u> | <u>198,137</u> | <u>225,840</u> | <u>(27,703)</u> |
| Total | <u>198,137</u> | <u>198,137</u> | <u>225,840</u> | <u>(27,703)</u> |
| Zoning: | | | | |
| Salaries and Wages | - | - | 8,552 | - |
| Supplies | - | - | 25 | - |
| Other | - | - | 1,510 | - |
| Total | <u>11,600</u> | <u>11,600</u> | <u>10,087</u> | <u>1,513</u> |
| Planning: | | | | |
| Salaries and Wages | - | - | 10,645 | - |
| Supplies | - | - | 116 | - |
| Legal | - | - | 2,725 | - |
| Printing and Publishing | - | - | 390 | - |
| Total | <u>26,600</u> | <u>26,600</u> | <u>13,876</u> | <u>12,724</u> |
| Zoning Board of Appeals: | | | | |
| Salaries and Wages | - | - | 560 | - |
| Legal | - | - | 1,026 | - |
| Printing and Publishing | - | - | 22 | - |
| Other | - | - | 220 | - |
| Total | <u>1,535</u> | <u>1,835</u> | <u>1,828</u> | <u>7</u> |
| Total Public Safety | <u>237,872</u> | <u>238,172</u> | <u>251,631</u> | <u>(13,459)</u> |

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Kearney Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
General Fund
For the Year Ended March 31, 2008

Schedule 1
Page 4

| | <u>Budgetary Amounts</u> | | | <u>Variance</u> |
|----------------------------------|--------------------------|----------------|-------------------|--|
| | <u>Original</u> | <u>Final</u> | <u>Actual</u> | <u>Favorable</u> <u>(Unfavorable)</u> |
| <u>Expenditures (Continued)</u> | | | | |
| Public Works: | | | | |
| Street Lighting | <u>300</u> | <u>300</u> | <u>120</u> | <u>180</u> |
| Total Public Works | <u>300</u> | <u>300</u> | <u>120</u> | <u>180</u> |
| Recreation and Culture: | | | | |
| Library | <u>55,641</u> | <u>55,641</u> | <u>49,762</u> | <u>5,879</u> |
| Total Recreation and Culture | <u>55,641</u> | <u>55,641</u> | <u>49,762</u> | <u>5,879</u> |
| Other: | | | | |
| Employee Benefits and Insurance | <u>32,565</u> | <u>35,265</u> | <u>35,179</u> | <u>86</u> |
| Miscellaneous | <u>9,503</u> | <u>9,503</u> | <u>9,227</u> | <u>276</u> |
| Total Other | <u>42,068</u> | <u>44,768</u> | <u>44,406</u> | <u>362</u> |
| Capital Outlay | <u>5,250</u> | <u>5,250</u> | <u>47,875</u> | <u>(42,625)</u> |
| Debt Service | <u>86,520</u> | <u>86,520</u> | <u>115,360</u> | <u>(28,840)</u> |
| Total Expenditures | <u>621,639</u> | <u>626,639</u> | <u>688,148</u> | <u>(61,509)</u> |
| Excess Revenues (Expenditures) | <u>\$ -</u> | <u>\$ -</u> | <u>(3,209)</u> | <u>\$ (3,209)</u> |
| Fund Balance – Beginning of Year | | | <u>693,743</u> | |
| Fund Balance – End of Year | | | <u>\$ 690,534</u> | |

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Kearney Township Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual Road Fund For the Year Ended March 31, 2008

Schedule 2

| | <u>Budgetary Amounts</u> | | | <u>Variance</u> |
|----------------------------------|--------------------------|---------------|-------------------|--|
| | <u>Original</u> | <u>Final</u> | <u>Actual</u> | <u>Favorable</u> <u>(Unfavorable)</u> |
| <u>Revenues</u> | | | | |
| Taxes: | | | | |
| Current Taxes | \$ 61,200 | \$ 61,200 | \$ 65,978 | \$ 4,778 |
| Delinquent Taxes | 15,295 | 15,295 | 8,296 | (6,999) |
| State Grants: | | | | |
| Metro Act | - | - | 4,212 | 4,212 |
| Interest and Rents: | | | | |
| Earned Interest | <u>4,000</u> | <u>4,000</u> | <u>8,243</u> | <u>4,243</u> |
| Total | <u>80,495</u> | <u>80,495</u> | <u>86,729</u> | <u>6,234</u> |
| <u>Expenditures</u> | | | | |
| Road Improvements | <u>80,495</u> | <u>80,495</u> | <u>130,047</u> | <u>(49,552)</u> |
| Total | <u>80,495</u> | <u>80,495</u> | <u>130,047</u> | <u>(49,552)</u> |
| Excess Revenues (Expenditures) | <u>\$ -</u> | <u>\$ -</u> | (43,318) | <u>\$ (43,318)</u> |
| Fund Balance – Beginning of Year | | | <u>321,234</u> | |
| Fund Balance – End of Year | | | <u>\$ 277,916</u> | |

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Kearney Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
Swiss Village East Debt Service Fund
For the Year Ended March 31, 2008

Schedule 3

| | <u>Budgetary Amounts</u> | | <u>Actual</u> | <u>Variance Favorable (Unfavorable)</u> |
|----------------------------------|--------------------------|-------------------|------------------|---|
| | <u>Original</u> | <u>Final</u> | | |
| <u>Revenues</u> | | | | |
| Interest and Rents: | | | | |
| Interest | \$ - | \$ - | \$ 1,637 | \$ 1,637 |
| Other: | | | | |
| Special Assessments | <u>23,587</u> | <u>23,587</u> | <u>22,256</u> | <u>(1,331)</u> |
| Total Revenues | <u>23,587</u> | <u>23,587</u> | <u>23,893</u> | <u>306</u> |
| <u>Expenditures</u> | | | | |
| Debt Service | 27,010 | 27,010 | 50,006 | (22,996) |
| Township | <u>300</u> | <u>300</u> | <u>600</u> | <u>(300)</u> |
| Total Expenditures | <u>27,310</u> | <u>27,310</u> | <u>50,606</u> | <u>(23,296)</u> |
| Excess Revenues (Expenditures) | (1) <u>\$ (3,723)</u> | <u>\$ (3,723)</u> | (26,713) | <u>\$ (22,990)</u> |
| Fund Balance – Beginning of Year | | | <u>74,972</u> | |
| Fund Balance – End of Year | | | <u>\$ 48,259</u> | |
| (1) Budgeted from Fund Balance | | | | |

The Notes to the Basic Financial statements are an integral part of this statement.

Tobin & Co.

Kearney Township
Statement of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual
Swiss Village East Capital Outlay Fund
For the Year Ended March 31, 2008

Schedule 4

| | <u>Budgetary Amounts</u> | | <u>Actual</u> | <u>Variance Favorable (Unfavorable)</u> |
|----------------------------------|--------------------------|--------------|------------------|---|
| | <u>Original</u> | <u>Final</u> | | |
| <u>Revenues</u> | | | | |
| Interest and Rents: | | | | |
| Interest | \$ - | \$ - | \$ 50 | \$ 50 |
| Total | - | - | 50 | 50 |
| <u>Expenditures</u> | - | - | - | - |
| Total | - | - | - | - |
| Excess Revenues (Expenditures) | \$ - | \$ - | 50 | \$ 50 |
| Fund Balance – Beginning of Year | | | 10,579 | |
| Fund Balance – End of Year | | | <u>\$ 10,629</u> | |

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Kearney Township
Statement of Changes in Assets and Liabilities
Current Tax Collection Fund
For the Year Ended March 31, 2008

Schedule 5

| | <u>Balance 3/31/07</u> | <u>Additions</u> | <u>Deductions</u> | <u>Balance 3/31/08</u> |
|----------------------------------|----------------------------|---------------------|---------------------|----------------------------|
| <u>Assets</u> | | | | |
| Cash | \$ 19,294 | \$ 5,037,891 | \$ 4,922,387 | \$ 134,798 |
| Total Assets | <u>\$ 19,294</u> | <u>\$ 5,037,891</u> | <u>\$ 4,922,387</u> | <u>\$ 134,798</u> |
| <u>Liabilities</u> | | | | |
| Undistributed Taxes and Interest | \$ - | \$ 4,537,011 | \$ 4,468,588 | \$ 68,423 |
| Due to Other Funds | <u>19,294</u> | <u>500,880</u> | <u>453,799</u> | <u>66,375</u> |
| Total Liabilities | <u>\$ 19,294</u> | <u>\$ 5,037,891</u> | <u>\$ 4,922,387</u> | <u>\$ 134,798</u> |

The Notes to the Basic Financial Statements are an integral part of this statement.

Tobin & Co.

Kearney Township 2007 Property Tax Levy and Collections For the Year Ended March 31, 2008

Schedule 6

| | <u>Millage Rate</u> | <u>Adjusted Levy</u> | <u>Collected</u> | <u>Returned Delinquent</u> |
|------------------------------|-------------------------|--------------------------|---------------------|--------------------------------|
| County | (1) 6.3156 | \$ 933,450 | \$ 855,521 | \$ 77,929 |
| State Education | 6.0000 | 886,832 | 817,015 | 69,817 |
| School District | 20.3000 | 2,214,849 | 2,011,119 | 203,730 |
| School District | 19.1459 | 498 | 363 | 135 |
| Intermediate School District | 2.9334 | 433,474 | 399,360 | 34,114 |
| Intermediate School District | 2.7395 | 71 | 52 | 19 |
| Township - General | 0.9844 | 145,486 | 130,327 | 15,159 |
| - Roads | 0.4984 | 73,651 | 65,978 | 7,673 |
| - Library | 0.3395 | 50,157 | 44,933 | 5,224 |
| - Ambulance | 0.6420 | 94,878 | 84,992 | 9,886 |
| - Fire Special Assessment | 1.5000 | 204,515 | 183,392 | 21,123 |
| - Special Assessment - Roads | | 20,649 | 17,153 | 3,496 |
| - Special Assessment - Water | | 113,381 | 99,514 | 13,867 |
| - Other | | <u>129,596</u> | <u>101,592</u> | <u>28,004</u> |
| Total | | <u>\$ 5,301,487</u> | <u>\$ 4,811,311</u> | <u>\$ 490,176</u> |
| Percent of Levy Collected | 90.75% | | | |

(1) Includes .3803 mil for Commission on Aging and .8000 mil for Meadowbrook Medical Care Facility

The Notes to the Basic Financial Statements are an integral part of this statement.

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Kearney Township
Statement of Revenues, Expenditures and Balance
Property Tax Administration Fees
For the Year Ended March 31, 2008

Schedule 7

Revenues

| | |
|----------------------------------|---------------|
| Property Tax Administration Fees | \$ 48,240 |
| Total Revenues | <u>48,240</u> |

Expenditures

| | |
|--|---------------------|
| Assessor | 30,470 |
| Board of Review | 1,513 |
| Treasurer – 60% | <u>17,288</u> |
| Total | <u>49,271</u> |
| Excess Revenues (Expenditures) | (1,031) |
| Excess Revenues (Expenditures) – Prior Years | <u>(124,630)</u> |
| Accumulated Excess Revenues (Expenditures) | <u>\$ (125,661)</u> |

The Notes to the Financial Statements are an integral part of this statement.

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To the Township Board
Kearney Township

We have audited the financial statements of Kearney Township for the year ended March 31, 2008 and have issued our report thereon dated September 8, 2008. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility Under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated January 24, 2008, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable but not absolute assurance, and because we did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist but not be detected by us.

As part of our audit, we considered the internal control of Kearney Township. Such consideration was solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Internal Control

In planning and performing our audit, we considered the internal control over financial reporting of the Township as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing opinion on the effectiveness of the internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the ability to initiate, authorize, record, process or report financial data reliably in accordance with

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generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the financial statements that is more than inconsequential will not be prevented or detected by the internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the internal control. Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we consider each of the following significant deficiencies to be a material weakness.

Segregation of Duties

A properly designed system of internal control segregates the accounting responsibilities from employees who have access to physical assets such as cash, investments and payroll, from authorization and approval of transactions and account reconciliations. The small size of the administrative staff precludes a complete segregation of duties resulting in more than a remote risk that material misstatements could occur and not be detected in the normal course.

Reporting Financial Data

The above definition of a significant deficiency includes any condition that adversely affects the ability to report financial data in accordance with generally accepted accounting principles ("GAAP"). As a matter of convenience, the Township has always relied upon its auditors to prepare financial statements and related notes and supplemental schedules for external reporting in accordance with GAAP. As a consequence, the Township has not developed the tools and resources necessary to enable its employees to prepare reports in conformity with GAAP in the normal course of performing their assigned functions. The Township has committed the resources necessary to meet its internal reporting needs. In this regard, it is not unlike many other townships of its size.

Receipts

The Treasurer should prepare timely receipts for all Township funds and include receipts of monthly interest for all Township cash accounts. Some Township revenues were not receipted on official three-part receipts and a copy given to the Clerk. A copy of all receipts for all funds should be given to the Clerk at least monthly.

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Significant Accounting Policies

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by Kearney Township are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2007-2008. We noted no transactions entered into by the Township during the year that were both significant and unusual and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. However, none of management's estimates are considered to be particularly sensitive.

Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. An audit adjustment may or may not indicate matters that could have a significant effect on the Township's financial reporting process (that is, cause future financial statements to be materially misstated). In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the Township, either individually or in the aggregate, indicates matters that could have a significant effect on the Township's financial reporting process.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

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Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Township's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

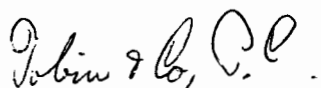
Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Township's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

No Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

This information is intended solely for the use of the Township Board and management of Kearney Township and is not intended to be and should not be used by anyone other than these specified parties.



Tobin & Co., P.C.

September 8, 2008